

# EPHRAIM MOGALE LOCAL MUNICIPALITY

111 Marble Hall | 0450 | Tel: 013-261 8400 | Fax: 013-261 2985

## INVITATION TO BID

These are subject to the PPPFA as amended and the Preferential Procurement Regulations 2017 and the General Conditions of Contract and, if applicable, to any special conditions of contract.

Bid No	Description	Compulsory Briefing Session	Bid Document Availability	Bid Fee	Closing Date and Time
EPMLM-8/3/278	Leasing of Copier Machines for a period of 36 Months (Re-advert)	21/09/2017 at 11h00. EPMLM Council Chamber	19/09/2017	R550.00	16/10/2017 at 12:00

The projects will be subjected to functionality (quality) evaluation whereby a minimum qualifying score of 60% will be required for bidders to be further evaluated for procurement points. The functionality criterion is as follows per project and further explained in the bid document;

Criteria – 8/3/278	Maximum Weights
Qualification and competency of key personnel	40
Company experience	30
Business Operating Plan	20
Proof as reseller or agent of the product	10
<b>Total</b>	<b>100</b>

The municipality will adjudicate and award bids in accordance with the BBBEE status level of contribution using the 80/20 preference point system, where 80 will be allocated to price and 20 to BBBEE level of the contributor. **Bids will remain valid for 90 days after the closing date.**

**Completed bids in sealed envelopes, clearly marked with the relevant bid number and description, should be deposited in the bid box situated at the offices of the Ephraim Mogale Local Municipality, 2 Ficus Street, Marble Hall, 0450, where bids will be opened in public. Bids not clearly marked and in sealed envelopes will not be considered. Documents will be available from the Cashiers Offices from 08:00 to 15:30 weekdays and on [www.etenders.gov.za](http://www.etenders.gov.za).**

**NB:** Bidders should ensure that bids are delivered on time to the correct address. **Late bids will not be accepted.** Ephraim Mogale Local Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept any bid as a whole. Briefing Sessions are Compulsory, only one representative per company and failure to attend will lead to automatic disqualification.

Technical enquiries can be directed to the Mr R Mkhwanazi at 013 261 8404 and Administrative queries can be directed to the SCM Unit at 013 261 8450/8462/8496



**M.M.MATHEBELA - MUNICIPAL MANAGER**